



Grant Application

To be submitted to:

P.O. Box 487 : Dublin, VA 24084
or emailed to projectfocus@ruritan.org

Name of **Club** or **District** Making Request: _____

EIN: (Employee Identification Number – must be provided) _____

Date Club or District members voted on current request: _____

Must include a dated copy of your Club or District meeting minutes documenting a vote was taken and approved in requesting a Project FOCUS (PF) Grant

Club/District Representative: _____ Title: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Amount Requested: _____ (Not to exceed \$10,000 in a 12-month period)

Have you received a prior PF Grant? _____ If so, When? _____ Amount: _____

Please answer the following questions, attaching additional pages as needed referencing question number.

1. State purpose of request and specifics of how funds will be used.

2. What other funds are available from the requesting Club/District that can be used?

3. List other sources of funding for the request (i.e., GoFundMe, etc.):

4. If additional funds will be needed to complete this project, what are the steps that will be taken to achieve the funding goal?

- ***To protect the Project FOCUS 501(c)(3) status, you must provide Project FOCUS with information to substantiate the use of funds awarded, such as copies of invoices, pictures of equipment purchased, or a statement describing specifically how the funds were used. If these are not currently available, you will need them when you submit the Grant Completion form.***
- ***The Ruritan National Project FOCUS may publish the club/district name, pictures, amount, and purpose of funding granted for public relations purposes.***
- ***The Project Progress/Completion Report shall be filed every 60-days and once the work is completed.***
- ***Any unused funds must either be returned to Project FOCUS or a new grant request must be submitted to redirect the remaining funds for natural disaster relief.***
- ***The information contained in this statement is for the purpose of obtaining funding from the Ruritan National Project FOCUS on behalf of the undersigned. Each undersigned understands that the information provided herein is used in deciding grant funding, and each undersigned represents and warrants that the information provided is true and complete and that the***

Ruritan National Project FOCUS may consider this statement as continuing to be true and correct until a written notice of a change is provided. The Ruritan National Project FOCUS is authorized to make all inquiries they deem necessary to verify the accuracy of the statements made herein.

Signature of Representative _____ Date _____

Date Zone and or District Governor notified (as appropriate) of Grant request: _____

Date Assigned National Director notified of Grant request: _____